

QUICK REFERENCE TO FEDERAL GOVERNMENT CONTRACTING PROGRAMS

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PROGRAM	ELIGIBILITY REQUIREMENTS	BENEFITS	REQUIRED FORMS
8(a) Business Dev. Program ONLINE APPLICATION www.sba.gov/8abd/	<p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/ or www.census.gov/epcd/www/naics.html</p> <p>U.S. Citizen or Indian Tribe, Alaskan Native Corporation, or Native Hawaiian Origin</p> <p>51% Owned & Controlled by Socially and Economically Disadvantaged (Adjusted Net Worth below \$250,000 for initial acceptance into the program—Can go up to \$750,000 after entrance into the program)</p> <p>Potential for Success</p> <ul style="list-style-type: none"> *Financial Capacity *Managerial & Technical Capability *Qualified to perform on Federal Contracts *Proof of 2 years operation verified by tax returns <p>Two-Year Waiver Rule (13 CFR 124.107)</p> <ul style="list-style-type: none"> *Demonstrated business management experience *Demonstrated technical expertise to carry out business plan *Adequate Capital *Record of performance on contracts in Primary Industry *Demonstrated ability to acquire needed resources 	<p>Special Government Contracting Opportunity (Sole Source)</p> <p>Exclusive Training Opportunities (SBA pays for tuition, materials, meals and lodging)</p> <p>Assigned a Business Development Specialist to assist you with your business's growth and contracting needs</p> <p>SDB Certified (Automatically)</p> <p>Review contracting opportunities on FedBizopps at: http://www.fbo.gov/</p> <p>Put together a profile and receive contracting opportunities via email from the NC Military Business Center at: http://www.matchforce.org/</p>	<p>Apply Online at www.sba.gov/8abd</p> <ol style="list-style-type: none"> 1) Obtain a DUNS number from Dun & Bradstreet. Go to www.dnb.com/us 2) Create a business profile in the Central Contractor Registration (CCR) at www.ccr.gov <p>If you have just registered or updated your CCR profile, there is a 48 to 72 hour wait before you will be able to access the 8(a) electronic application.</p> <ol style="list-style-type: none"> 3) Register in the General Login System (GLS) account. Go to www.sba.gov/8abd/ and click on "8(a)/SDB Electronic Application" 4) Sign and notarize the Authorization Form. Mail the form to: <p style="text-align: center;">San Francisco DPCE 455 Market Street, 6th Floor San Francisco, CA 94105 (415) 744-0328</p> <p>Log in 8(a)/SDB application via SBA General Log-in System (GLS) (NOTE: https://eweb.sba.gov/gls/dsp_login.cfm)</p>

PROGRAM	ELIGIBILITY REQUIREMENTS	BENEFITS	REQUIRED FORMS
<p>Small Disadvantage Business (SDB) ONLINE APPLICATION www.sba.gov/sdb/</p>	<p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/ or www.census.gov/epcd/www/naics.html</p> <p>U.S. Citizen or Indian Tribe, Alaskan Native Corporation, or Native Hawaiian Origin</p> <p>51% Owned & Controlled by Socially and Economically Disadvantaged (Adjusted Net Worth below \$750,000)</p> <p>*If you are not certified in the 8(a) Program, you will need to re-certify your Small Disadvantaged Business status every 3 years.</p> <p>All application for <u>Re-certification</u> must include:</p> <ol style="list-style-type: none"> 1) SBA Form 1010 2) SBA Form, Form 413 3) 2 years personal tax returns 4) 3 years business tax returns 5) Updated Business financials 6) Statement that no change of ownership has occurred since the original application was filed. However, if there has been a change of ownership, then the applicant must submit a new application. <p>All forms can be downloaded from our web site at: http://www.sba.gov/tools/Forms/smallbusinessforms/index.html</p>	<p>Office of Small & Disadvantaged Business Utilization (SADBU) www.acq.osd.mil/sadbu/ or www.osdbu.gov/</p> <p>5% Goal (For Federal Agencies & Prime Contractors)</p> <p>Price Evaluation Adjustment (PEA) Up to 10%</p> <p>Subcontracting Incentives for Large Prime Contractors</p> <p>Submission of Application (Prime)</p> <p>SBA Government Contracting www.sba.gov/GC/ncsubs.html</p> <p>Review contracting opportunities on FedBizopps at: http://www.fbo.gov/</p> <p>Put together a profile and receive contracting opportunities via email from the NC Military Business Center at: http://www.matchforce.org/</p>	<p>Apply Online www.sba.gov/sdb/</p> <ol style="list-style-type: none"> 1) Obtain a DUNS number from Dun & Bradstreet. Go to www.dnb.com/us/ 2) Create a business profile in the Central Contractor Registration (CCR) at www.ccr.gov <p>If you have just registered or updated your CCR profile, there is a 48 to 72 hour wait before you will be able to access the 8(a) electronic application.</p> <ol style="list-style-type: none"> 3) Register in the General Login System (GLS) account. Go to www.sba.gov/8abd/. Click on "8(a)/SDB Electronic Application" 4) You will need to sign and notarize the Authorization Form. Please mail the form to: <p>Office of Small Disadvantaged Business Certification and Eligibility 409 Third Street, SW., 8th Floor Washington, DC 20416 (202) 619-1850</p> <p>Log in 8(a)/SDB application via SBA General Log-in System-GLS https://eweb.sba.gov/gls/dsp_login.cfm</p>

PROGRAM	ELIGIBILITY REQUIREMENTS	BENEFITS	REQUIRED FORMS 3
<p>HUBZone Program ONLINE APPLICATION www.sba.gov/hubzone/</p>	<p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/ or www.census.gov/epcd/www/naics.html</p> <p>U.S. Citizen (51%) *A U.S. Citizen in this program is a person who owns <u>any</u> legal or equity interest in the company</p> <p>Principle Office must be in a HUBZone</p> <p>35% of Employees must reside in a HUBZone</p> <p>*You will need to re-certify your HUBZone status every 3 years. To re-certify, please go to https://eweb1.sba.gov/hubzone/internet/ and click on "HubZone Program Recertification"</p>	<p>Office of Small & Disadvantaged Business Utilization (SADBU) www.acq.osd.mil/sadbu/ or www.osdbu.gov/</p> <p>Price Evaluation Adjustment (Up to 10%)</p> <p>3% Goal (Prime Contractors)</p> <p>Price Evaluation Adjustment (up to 10%)</p> <p>Review contracting opportunities on FedBizopps at: http://www.fbo.gov/</p> <p>Put together a profile and receive contracting opportunities via email from the NC Military Business Center at: http://www.matchforce.org/</p>	<p>Apply Online www.sba.gov/hubzone/</p> <ol style="list-style-type: none"> 1) You will need a DUNS number from Dun & Bradstreet. This can be obtained by going to www.dnb.com/us 2) You must have a business profile in the Central Contractor Registration (CCR). Go to www.ccr.gov <p>If you are a new registrant and/or updating your CCR profile, there is a 48 to 72 hour wait before you will be able to access the 8(a) electronic application.</p> <ol style="list-style-type: none"> 3) You will need to register in the General Login System (GLS) account. Please go to www.sba.gov/8abd/ and click on "8(a)/SDB Electronic Application" 4) Proceed with online application

APPLICATION FOR CERTIFICATION NOT REQUIRED BY THE SBA

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<p>Woman-Owned Business SELF-CERTIFICATION</p>	<p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/ or http://www.census.gov/epcd/www/naics.html</p> <p>51% Owned and Controlled by a Woman(en)</p>	<p>Office of Small & Disadvantaged Business Utilization (SADBU) www.acq.osd.mil/sadbu/ or www.osdbu.gov/</p> <p>5% Goal (For Federal Agencies & Prime Contractors)</p> <p>SBA Government Contracting www.sba.gov/GC/ncsubs.html</p> <p>SBA Gateway www.womenbiz.gov/</p> <p>SBA Women Business Ownership Representative: April Gonzalez SBA NC District Office 6302 Fairview Road, Suite 300 Charlotte, NC 28210 (704) 344-6563 April.gonzalez@sba.gov</p> <p>Review contracting opportunities on FedBizopps at: http://www.fbo.gov/</p> <p>Put together a profile and receive contracting opportunities via email from the NC Military Business Center at: http://www.matchforce.org/</p>	<p>Self-Certification (No application necessary)</p>
<p>Veteran-Owned Business SELF-CERTIFICATION</p>	<p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/</p> <p>51% Owned and Controlled by a Veteran(s)</p> <p>Evidence of Veteran and Service-Disabled Veteran status may be requested if a vendor protests.</p>	<p>Office of Small & Disadvantaged Business Utilization (SADBU) www.acq.osd.mil/sadbu/ or www.osdbu.gov/</p> <p>3% Goal (Service-disabled Veterans) (For Federal Agencies & Prime Contractors)</p> <p>Price Evaluation Adjustment (up to 10%)</p>	<p>Self-Certification (No application necessary)</p>

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<p>Service-Disabled Veteran Owned Business</p> <p>SELF-CERTIFICATION</p> <p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/ or www.census.gov/epcd/www/naics.html</p>	<p>Proof of status would be the Armed Forces' DD-214, Report of Separation.</p>	<p>Sole Source (Service-disabled veterans)</p> <p>Vendor Information Pages (VIP) www.va.gov/vetbiz/</p> <p>SBA Veterans Business Development Officer: Glenn E. Harris, VBDO SBA NC District Office 6302 Fairview Road, Suite 300 Charlotte, NC 28210 (704) 344-6563 Glenn.E.Harris@sba.gov</p> <p>Review contracting opportunities on FedBizopps at: http://www.fbo.gov/</p> <p>Put together a profile and receive contracting opportunities via email from the NC Military Business Center at: http://www.matchforce.org/</p>	<p>5</p>
<p>Minority-Owned Business</p> <p>SELF-CERTIFICATION</p>	<p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/</p> <p>51% Owned and Controlled by a Minority(ies)</p>	<p>Office of Small & Disadvantaged Business Utilization (SADBU) www.acq.osd.mil/sadbu/ or www.osdbu.gov/</p> <p>Review contracting opportunities on FedBizopps at: http://www.fbo.gov/</p> <p>Put together a profile and receive contracting opportunities via email from the NC Military Business Center at: http://www.matchforce.org/</p>	<p>Self-Certification (No application necessary)</p>

<p>Small Business SELF-CERTIFICATION http://www.sba.gov/size/</p>	<p>Small Business Office of Size Standards (404) 331-7587 www.sba.gov/size/</p> <p>Small business self-certification based on: Number of employees over 12 month period for Manufacturers or Wholesalers Average annual gross receipts for all other industries</p> <p>Number of Employees calculation: Count all individuals employed on a full-time, part- time or other basis. This includes employees obtained from a temp agency, professional employee organization or leasing business. Volunteers (those who receive no compensation, in-kind compensation, etc., are not considered employees. Average number of employees is used (including the employees of affiliates) based on numbers of employees for each of the pay periods for the preceding completed 12 calendar months. If the business has not been operating for 12 months, calculate the average number of employees used for each of the pay periods which it has been in business.</p> <p>Average Annual Gross Revenue Calculation: Add the total gross revenue over each of the last 3 completed years and divide by 3.</p> <p>As long as the average annual gross revenue does not exceed the dollar amount identified for that particular NAICS Code, the business is considered small.</p> <p>View NAICS Codes at: http://www.sba.gov/size/ or www.census.gov/epcd/www/naics.html</p>	<p>Office of Small & Disadvantaged Business Utilization (SADBU) www.acq.osd.mil/sadbu/ or www.osdbu.gov/</p> <p>23% Goal (Prime Contractors)</p> <p>Review contracting opportunities on FedBizopps at: http://www.fbo.gov/</p> <p>Put together a profile and receive contracting opportunities via email from the NC Military Business Center at: http://www.matchforce.org/</p>	<p>Self-Certification (No application necessary) ⁶</p>
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